

Specialized Programs & Services

Title: Summer Conference

The conference is designed to provide efficient professional development to the state Professional-Technical Education system. Individual and program improvement is provided through workshops, activities and interaction with colleagues.

A grant is applied for each year from the Division of Professional-Technical Education (DPTE) to provide for the activities of the Summer Conference.

Timeline and Structure

The meeting place, hotels and planning team are usually confirmed in September of the previous year. DPTE staff assignments for the upcoming conference are clarified by October. In October grant management with BSU is finalized and the program managers update the teacher data base and use this throughout the year to receive input and provide information about program area activities. By the end of the year a schedule-at-a-glance is provided to teachers in the system, an electronic registration form is posted on the DPTE's web site, and program areas begin to develop activities.

Early in the year of the conference regular staff planning sessions are held and e-mail electronic bulletins are sent to educators throughout the system. Equipment, planned meals, and facility needs are given to the planning committee.

Career and Technical Educators of Idaho are responsible for the exhibits at the conference. This association charges a fee for facilitating the vendors. They are responsible for a complete list of vendors to be placed in the conference program.

By mid March the award nominations are collected and an award team begins deliberation. Final award decisions are made by the end of March.

The conference program is printed the end of May and the conference is held in late June.

Contact Angie Neal, Business Education, at 208-334-3216 or aneal@pte.idaho.gov .

Approved: July 1, 2005